

	Diocese of Montana Transitional Apostolic Ministry Budget				
	<i>The 2012 budget assumes a 19% assessment rate.</i>				
	<i>Income is as follows:</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	
		<u>Budget</u>	<u>Budget</u>	<u>Proposed</u>	
		18.5%	18.5%	19%	
	Assessment	631,340	589,476	577,500	
	Unrealized Gain/Loss	50,000	50,000	20,000	
	Interest & Dividends	38,000	38,900	45,000	
	Interest Income	700	400	200	
	Other Income	2,250	2,250	2,250	
	Fees	6,000	14,200	16,192	
	Endowment Income	0	25,000	28,000	
	Total Administrative and Program Budgets	728,290	720,226	689,142	
	<u>I. ADMINISTRATIVE BUDGET</u>	2010	2010	2011	2012
	<u>Income:</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
					as of 6/30
1	Deacons' School Fees - MOVED TO PROGRAM BUDGET	6,000	5,725	0	0
2	Administrative Assessments	496,213	432,731	541,374	243,793
3	Interest Income	700	140	400	43
4	Platt Fund	2,250	2,250	2,250	1,125
5	Interest and Dividends	38,000	51,750	38,900	10,760
6	Unrealized Gains	50,000	42,168	50,000	26,110
	Total Budgeted Income	593,163	534,764	632,924	281,831
	Non-budgeted income				
	Bishop's Discretionary Fund		8,921		2,808
	Convention Income				
	Past Due Assessments		3,363		291
	Misc. Income		2,606		1,019
	In-Kind Contributions				
	Misc. Trust Fund Income				
	Convention Income				
	Fees				
	Total non budgeted income		14,891		4,118
	Total Income- Administrative Budget		549,655		285,950

		2010	2010	2011	2011	2012
		Budget	Actual	Budget	Actual	Proposed
					as of 6/30	
	Expenses:					
	Diocesan Meetings and Training (moved to Program & Meeting Budget)					
7	Province VI (Assessment and Travel) - moved to Program budget	1,644	2,464			
8	General Convention - moved to Program budget	0	0			
9	Standing Committee Meetings (moved to Program budget)	1,500	1,389			
10	Diocesan Convention (moved to Program budget)	1,000	1,140			
11	Misconduct Response Team and training (now Safeguarding God's Children)	1,000	11			
12	Deacon/Archdeacon Expenses (partially offset by fees)	8,700	5,423			
13	Workshops - moved to Program budget	3,000	1,957			
	Total meetings and training	16,844	12,384			
	Taxes, Pension, Insurance, and Travel					
14	Canon for Administration Pension	3,027	3,027	3,027	1,514	3,135
15	Canon for Administration Ins.	2,251	2,082	1,747	1,065	2,280
16	Canon for Administration FICA	2,230	2,588	2,573	1,286	2,665
17	Lambeth Fund (budget again in 2018)	0	0	0	0	0
18	Bishop Pension	20,853	20,853	20,853	10,426	21,069
19	Bishop Insurance	22,419	21,876	22,551	11,610	24,845
20	Bishop Hospitality	1,500	2,146	1,500	1,314	2,032
21	Bishop Travel	24,000	19,262	27,000	11,125	27,000
22	Canon for Finance Pension	3,632	3,632	3,632	1,816	3,740
23	Canon for Finance Insurance	7,763	8,996	8,864	4,330	9,136
24	Canon for Finance FICA	3,088	3,090	3,088	1,544	3,179
25	Canon to the Ordinary Pension	10,270	10,270	10,270	0	0
26	Canon to the Ordinary Insurance	23,058	24,911	22,551	4,180	10,734
27	Clergy Deployment Travel	1,000	2,504	3,000	5,173	3,500
28	Other Insurance	900	713	800	356	800
29	Staff Continuing Education	3,000	2,978	0	2,406	4,000
30	Camp/Youth Director Pension	3,628	3,628	3,628	1,814	3,736
31	Camp/Youth Director Insurance	20,856	24,414	22,551	11,535	24,685
32	Camp/Youth Director FICA	3,084	3,171	3,121	1,563	3,217
	Subtotal	156,558	160,139	160,755	73,056	149,752

		2010	2010	2011	2011	2012
		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u> as of 6/30	<u>Proposed</u>
	Office Expense :					
33	Telephone	4,700	3,880	3,700	2,690	4,268
34	Utilities	3,500	2,757	3,100	1,413	2,800
35	Supplies/Miscellaneous	7,000	6,609	6,500	4,296	7,000
36	Postage/Mailings	3,500	2,205	2,500	1,099	2,500
37	Insurance	11,000	12,329	11,000	5,940	13,000
38	Worker's Compensation	6,000	7,761	8,000	2,886	8,000
39	Building Maintenance	4,000	5,174	4,000	7,496	5,000
	Total	39,700	40,713	38,800	25,819	42,568
	Investments:					
40	Investment Fees	32,000	15,939	38,900	4,732	20,000
41	Investment Unrealized Losses (is netted with gains)	50,000	0	50,000	0	45,000
	Total Investments	82,000	15,939	88,900	4,732	65,000
	Legal and Professional Fees:					
42	Audit	8,600	9,600	9,000	8,800	9,300
43	Legal Fees	250	250	250	250	250
	Subtotal	8,850	9,850	9,250	9,050	9,550
	Payroll Expenses					
	Housing					
44	Bishop Housing	33,099	33,099	33,099	16,550	33,099
45	Canon to the Ordinary Housing	29,664	28,800	29,664	4,167	10,000
	Total Housing	62,763	61,899	62,763	20,716	43,099
46	Bishop Salary	82,749	82,749	82,749	41,375	83,949
47	Canon for Finance Salary	40,360	40,360	40,360	20,180	41,560
48	Canon to the Ordinary Salary	27,389	28,253	27,389	9,813	22,300
49	Canon for Administration Salary	33,634	33,634	33,634	16,817	34,834
50	Unemployment Insurance	100	96	150	55	150
51	Camp/Youth Director Salary	40,314	41,274	40,794	20,427	42,054
52	Payroll Processing Fees	1,000	785	1,000	665	1,000
53	Payroll Fees for non-assisted congregations	900	217	0	0	0
54	Camp Marshall Support (Camp Site Director pkg) matches line 93 (had been in program budget)	0	0	45,383	21,683	47,498
	Total Salaries & Housing	289,209	289,267	334,221	151,730	316,444
55	Interest Expense			997	660	1,000
	Total Budgeted Administrative Expenses	593,163	528,292	632,924	265,047	584,314
	<u>NON BUDGETED EXPENSES</u>					
	Bishop's discretionary Fund		11,777		4,215	
	Interest Expense		1,219			
	Total Non budgeted expenses		12,996		4,215	
	Total Administrative Expenses		541,287		269,262	
	<u>Net Income Administrative Budget</u>		<u>8,367</u>		<u>16,687</u>	

II PROGRAM AND MEETING BUDGET		Budget	Actual	Budget	Actual	Proposed
Income:					as of 6/30	
56	Assessment Income	135,127	117,840	48,102	21,661	60,636
57	Deacons' School Fees - MOVED FROM ADMINISTRATIVE BUDGET	0	0	4,800	4,600	7,000
58	Christian Formation Fees	0	870	9,400	510	6,192
59	Congregational Development Fees					3,000
60	Endowment Income		0	25,000	10,419	28,000
	Total Budgeted income		118,710	87,302	37,190	104,828
	Non-budgeted income					
	Past Due Assessments		873		79	
	In-Kind Contributions					
	Convention Designated Income		6,638			
	Workshop fees				2,943	
	Total non budgeted income		7,511		3,023	
	Total Program Income	135,127	126,221	87,302	40,213	104,828
Expenses:						
<i>Service beyond the diocese:</i>						
61	Province VI (Assessment and Travel) - moved from Admin budget			1,644	819	2,638
62	General Convention - moved from Admin Budget					19,200
63	General Church	52,251	52,251	33,838	16,919	33,822
64	Ecumenical	4,000	2,982	3,737	1,540	3,490
	Total Service	56,251	55,233	39,219	19,278	59,150
	Education:					
65	Commission on Ministry	2,500	2,145	2,987	1,500	1,500
66	Clergy Conference*	10,000	7,208	6,087	2,450	5,000
	Total COM	12,500	9,352	9,073	3,950	6,500
67	Christian Formation/Youth(fees line 58 help offset expenses)	2,000	898	3,287	427	13,192
68	Congregational Development Committee (fees line 59 help offset expenses)	2,000	349	987	0	5,000
69	Youth Communication	1,500	95	1,000	286	0
70	Youth Program (fees - line 58 helps offset expenses)	5,000	4,180	13,587	1,359	0
	Total Youth	6,500	4,275	14,587	1,645	0
71	Christus Collegium - Bozeman	4,120	4,120	4,120	2,060	4,200
72	Campus Ministry - Missoula	4,120	4,131	1,987	1,987	1,500
73	Social Outreach (includes anti-racism)	820	11	87	0	200
	Total Education	38,560	36,763	57,787	10,069	30,592
Diocesan Meeting Expenses:						
74	Diocesan Council Meetings	2,500	2,217	1,687	437	1,700
75	Standing Committee - moved from Admin budget			987	468	836
76	Diocesan Convention - moved from Admin Budget			487	95	1,450
77	Investment Committee - Foundation Board	1,200	195	687	54	200
78	Finance Department	1,350	982	787	83	600
79	Safeguarding God's Children/People (now with Christian Formation)			2,537	24	0
80	Deacon/Archdeacon Expenses (Fees - line 57 helps offset expenses)			6,787	5,847	8,000
81	Workshops			0	2,405	2,300
82	Episcopal Relief & Development Travel & communication	1,822	1,638	0	0	0
83	United Thank Offering (UTO) Travel and communication	50	31	0	0	0
	Total meeting expenses			13,957	9,412	15,086
84	Camp Marshall Support (Camp Site Director pkg) (moved to Administrative Budget)	39,894	42,216	0	0	0
	Total Program & Meeting Expenses	135,127	125,648	87,302	38,759	104,828
	Program Budget Net Income (Loss)		573		1,454	

		2010	2010	2011	2011	2012
		Budget	Actual	Budget	Actual	Proposed
	IV Camp Marshall				as of 6/30	
85	Camp Fees	48,920	45,828	46,000	24,741	47,000
86	Day Camp Income	5,400	3,710	4,000	0	9,360
87	Adventure Program Income	2,600		2,600	0	0
88	Grace Camp Income	13,000	13,104	15,000	9,566	17,500
89	Transportation Fees		1,903	5,000	0	0
90	Camp Endowment Draw					900
	Total Summer Program Income	69,920	64,545	72,600	34,307	74,760
	Camp Rental Income					
91	Rental Income	42,000	31,400	34,000	12,594	32,500
92	Camp Rental Food Service	11,000	21,060	23,000	0	22,000
	Total Rental Income	53,000	52,460	57,000	12,594	54,500
93	Diocesan Support (matches line 54)	39,894	42,216	45,383	21,683	47,498
	Gift Income:					
94	Camp Marshall Sunday	22,000	39,309	16,000	14,325	43,000
95	Gifts/Program and Facility (Special Funds - to be determined)	20,000	10,133	45,000	37,954	TBD
	Total Gift Income	42,000	49,442	61,000	52,279	43,000
	Total Budgeted Income	204,814	208,663	235,983	120,863	219,759
	Non budgeted income:					
	Camp Misc. Income					
	Camp endowment income		500			
	In-Kind Contribution					
	Total Income		209,163		120,863	

		2010	2010	2011	2011	2012
		Budget	Actual	Budget	Actual	Proposed
	Expenses				as of 6/30	
	<u>Summer Program:</u>					
96	Janitorial Supplies	1,500	1,707	2,500	446	1,740
97	Craft Supplies	900	207	600	133	200
98	Altar, Prayer books and Bibles	100	168	350	0	200
99	Medical Supplies	600	1,763	800	0	1,800
100	Administrative Supplies - Program	2,800	3,208	5,000	3,186	3,200
101	Recreation Supplies	2,000	2,997	6,000	766	3,000
102	Camp T- shirts	1,900	1,378	1,700	0	1,500
103	Camp Staff Worker's compensation insurance	14,000	8,625	11,328	0	9,000
104	Camp Director and Site Manager Travel	3,500	2,082	5,000	783	2,500
105	Telephone	3,500	1,118	2,500	715	2,000
106	Insurance	12,000	6,793	7,000	3,312	7,500
107	Staff Travel	1,500	304	1,500	0	500
108	Day Camp Expenses	1,500	1,513	2,500	28	2,400
109	Day Camp Travel	2,300	242	800	0	1,570
110	Summer Program Food Service	15,000	18,166	24,000	4,370	19,000
111	Advertising	600	252	700	0	750
112	Grace Camp Expenses	6,500	10,374	9,000	2,747	10,500
113	Camp Vehicle Expense	5,000	1,358	3,500	42	1,500
114	Transportation Expense		2,024		0	0
	Total Summer Program Expenses	75,200	64,279	84,778	16,528	68,860
	<u>Camp Rental Expense:</u>					
115	Rental Food Service	8,000	16,351	14,000	6,825	17,000
	<u>Facility Expenses</u>					
116	Maintenance Supplies	10,000	16,764	16,000	14,461	14,329
117	Administrative Supplies - Facility	1,000	1,378	900	198	1,500
118	Electricity	7,000	8,786	8,500	3,691	9,000
119	Oil and Propane	5,200	4,668	6,000	2,287	5,000
120	Camp Committee Travel Expenses	2,500	455	1,000	0	1,000
121	ECCC Attendance and fees	3,000	1,513	1,500	0	1,600
122	Fuel Expense	3,000	3,680	3,000	1,750	4,000
123	Camp Site Manager Insurance	17,618	19,914	20,748	10,224	21,585
124	Miscellaneous	3,573	4,364	5,336	143	4,000
125	Camp Site Manager Pension	1,719	3,476	3,561	890	3,483
126	Loan Expense	8,547	0	8,803	0	0
	Total Facility Expense	63,157	64,998	75,348	33,645	65,497
	<u>Camp Payroll Expenses</u>					
127	Camp Staff FICA	2,639	2,833	2,853	555	2,142
128	Camp Staff Payroll	26,300	31,043	28,000	7,253	31,000
129	Day Camp Staff Payroll	2,500	2,491	2,700	0	5,300
130	Adventure Program Staff	600	0	600	0	0
131	Grace Camp Staff	5,100	7,156	6,000	0	7,000
132	Camp Site Manager Salary	19,096	17,479	19,576	9,818	20,836
133	Camp Site Manager FICA	1,461	1,347	1,498	751	1,594
134	Camp Payroll Fees	721	411	600	83	500
135	Camp Unemployment Insurance	40	28	30	0	30
	Total Payroll Expense	58,457	62,789	61,857	18,461	68,402
136	Special Funds Expenses (to be determined)					TBD
	Total Expense	204,814	208,416	235,983	75,459	219,759
	Non budgeted - designated maintenance funds		17,138		16,843	
	Camp Investment funds spent		12,720			
	Special Maintenance (AmeriCorps)				15,872	
	Net Income		-29,112		12,689	